

QUARRY BAY SCHOOL
SUMMARY MINUTES OF SCHOOL COUNCIL MEETING
HELD ON WEDNESDAY, 03 JUNE 2009

1. Finance

The financial situation as of May 2009 was healthy; other matters noted were:

- Refunds of \$150 for Y5 Camp
- Year Group Trips and Activities 2009-2010 – An annual fee of \$240 will be collected from students to cover the costs of trips and activities, school diary and a portfolio file that goes home at the end of the year.
- Lettings – The QBS lettings procedures and charges have been revised. Anyone letting QBS premises will need a third party, joint name, public liability insurance (\$10,000,000) in line with ESF recommendation.
- 2009/2010 Budget – A draft of the budget for 2009/2010 school year was presented and approved by the Council.

The Council approved Write-Off of Equipment (Fixed assets write offs as at 2nd June 2009)

2. Principal's Report

The following main points were discussed:

- **Admissions** – Interviews will take place again the week of 8th June and at the end of the summer holidays.
- **Facilities** - Summer works are going ahead as planned.

3. ESF Update

The following issues were noted:

- Majority of the exams are done.
- Swine Flu – one school was shut down in Hong Kong
- 11-16 Curriculum is progressing
- ESF schools are about 98% full

4. PTA Update

The following points were noted:

- Next years activities will be similar to this year. No big events.
- Popcorn sales will be held on a termly basis.
- PTA annual subscription remains unchanged (\$300/per family per year)
- Some buses may need re-routing to accommodate changes in student numbers.
- A Staffing Sub Committee for the PTA is working on the PTA Office Staff Contracts.

5. Strategic Plan

The QBS Strategic Plan 2007-2009 is now complete and much as been achieved. A summary of achievements will be posted on our website.

The Strategic Plan for 2009-2012, 'Personalising High Quality Teaching and Learning' will have an overall focus on developing assessment in order to personalise learning. It will be a three year plan to accommodate the PYP authorisation process and the CIC/WASC self study.

6. Other Business

Teachers leaving QBS at the end of this school year are:

Lydia Denny, Debbie Russell, Caroline Hood, Holly Jordan, Marissa Facchini, Sean McDermott
Mr. Tony Parker has resigned and will be leaving at Christmas.

New Teachers Joining:

Ms. Rose Tomlin, Mrs. Caryn Beltram, Ms. Jenny Ryan, Mr. Colin Sercombe, Mr. Steven Wishart and Mr. Bill Mason will be returning back to QBS after his two year cross posting at Beacon Hill.