

**QUARRY BAY SCHOOL**  
**SUMMARY OF SCHOOL COUNCIL MEETING**  
**HELD ON WEDNESDAY, 21<sup>ST</sup> JANUARY 2008**

1. QBS are investigating the possibility of a major Building Project to provide additional space; this will be a long-term issue and is subject to funding.
2. The position of Mandarin Leader was reviewed and amended.
3. Written off equipment was donated to the charity Crossroads; thanks have been received.
4. **Update on Committee of School Council Chairman Meeting**  
The following items were discussed:
  - Schools budget formulation
  - Language Policy – Primary / Secondary transfer
  - Student enrolment
  - Hardship grants
  - Teachers' recruitment
  - ESF Strategic Plan
5. **Principal's Report**  
The following items were discussed:
  - Student numbers on roll continue to be stable
  - Recruitment - 319 applications for the 5 vacancies at QBS; 10 shortlisted from Hong Kong, 10 from overseas and 12 from UK
  - Celebration of Learning – to be held on Thursday, 5<sup>th</sup> March; new student portfolios will be introduced
  - PYP - On the 23<sup>rd</sup> and 24<sup>th</sup> March there will be officers from IBO visiting QBS for a pre-authorisation visit
6. **Extension of Employment Beyond Retirement**  
Council members approved a two-year extension for one of the Support staff, who will be reaching retirement
7. **Furniture Replacement**  
The Council approved replacement of the Y3, Y4 & Y5 tables and chairs
8. **ESF Survey Update**  
Progress in relation to parent responses to the survey was reviewed
9. **HR/Staffing Committee in terms of Reference**  
Terms of Reference for the QBS HR/Staffing Committee were discussed
10. **ESF Update**  
ESF Primary Choir will be held on the 28<sup>th</sup> of April.  
ESF Orchestra and Choir on 5<sup>th</sup> March
11. **PTA Update**
  - Walkathon on Sunday, 22nd February – 20% to be donated to charity
  - Christmas Carols evening was a success
  - A new sub-committee was set up to review the PTA Support staff conditions
12. **Date of Next Meeting: 12<sup>th</sup> March 2009**