

QUARRY BAY SCHOOL
SUMMARY MINUTES OF SCHOOL COUNCIL MEETING
HELD ON WEDNESDAY, 17th March 2010

1. Matters Arising

The 13th ESF Board Meeting was held on 1st March 2010. It was agreed to defer the outstanding Capital Levy implementation issue. Next meeting date is 19th April, 2010

2. Update By Chair on Committee of School Council Chairman Meeting

- Y1 Admissions – Good results with long waiting list amongst all ESF Primary
- Hillside Kindergarten now Open
- Recruitment – The ESF HR Dept. has engaged a 3rd party agent to run a background check on newly recruited staff.
- PM Reports – An external review has been completed and recommendations have been received.
- Fees & Pay – School fees should increase by 5% (Primary) and 4.2% - 5.3% (Secondary).

3. Council Self Evaluation

- The Council discussed the draft of the “Self-Evaluation” which was created by KGV. And how it might be used at QBS.
- QBS Survey – 21% of Parents Responded to date

7. Principal's Report

- Student Enrolment – March appears to be a low period in enrolment, currently interviewing
- School is well prepared for the PYP Authorisation visit 13th / 14th May
- CIS Accreditation – After the preliminary visit in January 2011 the 18 months self-study will begin.
- Recruitment – Appointed: 3 new teachers appointed
Facilities – No summer activity programmes this summer due to the big renovation including the replacement of the full air conditioning system
- Standardised Testing (INCAS) – The tests will begin on Monday, 12th April after the Easter holiday. Next school year testing will be implemented in September.

8. Staffing Committee

- Operating Procedure has been reviewed– The model policy in the School Council Handbook was helpful.
- New staff appointments were discussed. The VP recruitment will take place in April May and will be a two staged process with involvement from the wider school community

9. School Calendar 2010 -2011

- The QBS calendar for the next school year was agreed including the CPD days two of which will be attached to the CNY holiday. school years starts on the 19th August, 2010.
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10. Elements of Evolution – QBS Extension Proposal -

- Mr. Wishart presented the work that had been taking place in school around how to use of space to support our pedagogy. We are on the 1st phase – Dream. Involving input and ideas from teachers and students. Other phases are Consult, Explore, Invest, Design, Connect & Reflect

11. ESF Update.

- Y1 Admissions, more pressure on places this year. Hillside Kindergarten – Enrolment is within the expectation
- Mr. Bennett informed the School Council that he has resigned

12. PTA Update

- Approved the PTA member fees to stay at \$300 per family
- Current bus company contract ends this year and will review a new 2 years contract. Annual payment of fees was discussed
- Helicopter workshop was very successful. 90 people signed up. 40 attendants on the night of the event.
- PTA staff remuneration will increase by 2% in the next school year

13. Any Other Business

- Mr. Leone informed the School Council on QBS is currently looking into sponsoring 1 - 2 children in China through the World Vision Programme
- Next School Council meeting is too close to this meeting. 28th consider postponing.