

QUARRY BAY SCHOOL
MINUTES OF SCHOOL COUNCIL MEETING
HELD ON WEDNESDAY, 27th January 2010

1. Matters Arising from the previous minutes

Schools are encouraged to establish links with local Partner Schools, to improve community links and increase the local awareness. QBS is the only primary school in ESF with a partner school in China. (Zhuhai No. 2 Primary)

2. Update By Chair on Committee of School Council Chairman Meeting

Nothing to report and updated as no recent meeting; the next meeting is Tuesday, 2nd February 2010

3. Capital Levy

- A total of six briefing sessions on the Refundable Capital Levy were held in various ESF schools. Aiming to raise a total of about HK\$300M to secure funding to rebuild the schools and reduce borrowing costs
- Q&A on the Capital Levy has been added to FAQ section of ESF website
[http://www.esf.edu.hk/Refundable Capital Levy FAQ](http://www.esf.edu.hk/Refundable_Capital_Levy_FAQ)

4. Principal's Report

The Vice Principal discussed some of the main points from the Principal's report to the Council:

- School Development Plan –
Samples of Student Portfolios were shown to council members by Ms. Jenny Ryan. The portfolio will be used at the Celebration of Learning Day on Wednesday, 24th February 2010. The role of Literacy & Numeracy within the PYP was discussed.
Moodle Training is currently taking place and the new learning [platform will be launched in April. Mark Book will create a new platform for student reporting at a later date.
- Student Enrolment – 716 is the total enrolment. 3 vacancies in Y1, 1 in Y4
- New Y1 (2010) – Round 1 interviews completed.
- Recruitment – Central interview is in progress.

5. Performance Management

- All full-time staff undergoing PM at QBS

6. Finance Committee

- No new resignation so two vacancies remain, there will be more salary scale increases for the new academic year.
- 9 teachers will receive an incremental point at the end of this year which means next year 25 out of 36 teachers will be top of scale.

7. ESF Update

- Education –
 - Mr. Graham Silverthorne will be the new principal for South Island School
 - Y1 applications have increased by 19% overall at ESF primary schools, 5% at Discovery College and over 30% at Renaissance College
 - Senior Leaders' Conference took place on 14th – 15th January
- Human Resources –
 - ESF and ESL employ approximately 1,100 teachers and renew about 50% of teachers' contracts each year. The turnover rate currently stands at 6.8% for full time teachers, down slightly on the previous year (8.3%)
 - Performance Management System Review – A report will be made available shortly.
- Governance –
 - Council Training – 40 school council members attended a training workshop on 11th Jan. The next workshop will be held on April 19th from 6 – 8pm at the Fortis Centre.
 - The ESF Stakeholder Survey 2010 – during late February and early March
 - Training facilities at Fortis Centre has proved hugely popular. In the three months to December 2009, over 9,000 people have attended training / development sessions
- Communications – The new website and e-newsletter software is currently being rolled out to fifteen schools, with five sites already live.

8. PTA Update

- Last meeting was held on last Tuesday 19th January, 2010
- Christmas Carol Evening raised approx. \$22K to \$24K. Money will be split between two charities selected by the Student Council
- \$100K will be donated to purchase Multi Language Books
- Review the bus service at the end of this term