

QUARRY BAY SCHOOL
SUMMARY MINUTES OF SCHOOL COUNCIL MEETING
HELD ON WEDNESDAY, 11 NOVEMBER 2009

1. Matters Arising from the Previous Meeting

The Principal commented, that results of the trial of a new writing test for Y3 and Y6 students (ISA) had just arrived and these were excellent. Principals across ESF Primary Schools were discussing how to report standardised test information to parents

2. Update By Chair on Committee of School Council Chairman Meeting

The Chair briefed the Council on items discussed at the last ComChair meeting, including:

- Senior Staff/Principal's recruitment process
- Higher Education Destinations – HK Universities ranked 4th
- Advance Diploma
- New ESF website about to be launched (QBS will also have a new website)
- Teacher contract changes – to bring them in line with current laws
- School councillor training
- Primary EAL programme is being put together
- Media handling

3. Declaration of Interests

Interests were declared in relation to contract renewals

4. Principal's Report

The Principal discussed some of the main points from her report to the Council, including:

- Enrolment – for the first time in three years there are no vacancies
- Finance – there had been savings due to in-house coverage for maternity leave and absences
- Staffing – interviews were held for two replacement teachers to cover for the departure of one teacher and the maternity leave of another; staffing levels and positions for 2010/11 were being reviewed
- School Development Plan (2009-12) – “Personalising High Quality Teaching and Learning”; all teachers have formed seven different learning teams to draw up action plans related to assessment. As work is completed, teachers will move to other teams or begin a new area of focus from the plan

5. Draft Mission Statement

Donna Morley and Amy Heath gave a briefing on the progress of the QBS Mission Statement, which had involved consultation on beliefs and values with all stakeholders

6. Reporting Survey Feedback

The findings of the June 2009 survey of QBS parents regarding reports on students were discussed

7. Contract Renewals

The Principal reported on the number of teacher contracts that were up for renewal

8. ESF Update

- Three ESF Board members had stepped down and had been replaced
- ESF students won university places at some of the most prestigious universities around the world
- Enrolment across ESF is 99.5 %
- The ESL Hillside Kindergarten (replacing Sheung Wan) will open in February/March 2010 at the former ESF Centre on Stubbs Road
- The annual ESF soccer tournament, involving over 540 players, was held on 9-10 October at KGV

9. PTA Update

- The AGM was held on 13 October; it was well attended and a new committee, including three new parent members, was elected
- The Halloween Disco was very successful with 860 tickets sold
- Interviews for a new Shop Assistant are scheduled

10. Other Business

- Finance and HR committee membership and responsibilities were to be reviewed
- Tony Parker was thanked for his contribution to the school council as Teacher Representative, and the Council wished him well for the future